

**DRAFT MINUTES**

**1. Attendance**

Colin Deakins, Jenny Carpenter, Jo Storey, Jan Clarke

Hannah Dando as a member of the public until co-option took place.

**2. Apologies**

Julian Bowen-Sargent

**3. Declarations of Interest**

None declared

**4. Co-Option of Councillor**

A vacancy for a Councillor position to represent Little Mill was made available by The Electoral Officer following the resignation of a Little Mill Councillor. One application was received. This was deliberated by Councillors.

Proposed by Jenny Carpenter, seconded by Jo Storey

**5. Review of Budget Monitoring for Q1-Q4 2023/2024**

- a. Agree Reconciliations for Q1-Q4 2023/2024
  - i. Reconciliations and bank statements given to Chairman to correlate and sign-off.
- b. Budget monitoring for 2024/2025 will consolidate certain spending lines to improve ease of monitoring.

**6. Review and agree Tree work quotations**

- a. Further tree work quotations are currently required. This will be revisited at the March Ordinary meeting.

**7. Review and agree wildflower planting at Llanbadoc & Little Mill**

- a. Wildflower Planting will form part of the MCC maintenance contract for 2024/2025. No issues were raised so the contract can be agreed at the March Ordinary meeting.

**8. Review and agree Effectiveness of Internal Review Report 2023/2024**

- a. Proposed by Jenny Carpenter seconded by Jan Clarke

**9. Review and agree financial support for Monkwood Cricket Club**

- a. Agreed to fund purchase of league approved Cricket balls to allow play to take place up to £500.  
Proposed by Colin Deakins seconded by Jenny Carpenter.

**10. Review and agree quotation for installation of gate / Bow-top Fencing at Llanbadoc Play Park**

- a. Agreed to have removable bow-top fencing installed at Llanbadoc Playpark to allow a mowing machine onto common for benefit of topping. Proposed by Jan Clarke seconded by Jenny Carpenter.

**11. Review and comment on planning matters.**

- a. DM/2024/00123 – No comments or concerns
- b. DM/2023/01649 – No comments or concerns
- c. DM/2023/01539 – Comments raised as to whether the conditions of the application are correct and whether a garage on a property is an ‘unused’ structure or whether it is simply ‘unutilised’
- d. DM/2024/00201 – Comments raised about the location and elevation for the structure and whether it is suitable for temporary accommodation, no clear lighting arrangements to allow easy access to property up steep path.

**12. Meeting Closed 20:00**